A. Arranging a routine renal biopsy

Most biopsies, including some urgent ones, are performed at the ambulatory care unit (ACU). If the biopsy needs to be done urgently and a bed is not available at the ACU, please follow the steps detailed in B. Arranging an urgent renal biopsy below.

1. Fax a completed request form to the ACU (fax no 9113 1923)
2. Contact the ACU (phone no 9113 2333) to confirm an appointment
3. If a CT guided biopsy is planned, an appointment should also be confirmed with the Radiology department (with a request form duly organized) on the same date of appointment as at the ACU
4. Inform the patient about the confirmed date and advise them to present to the ambulatory care unit on that date at 8 am. The patient should stop antiplatelet or anticoagulant medications for at least one week prior to the planned date (ideally for 2 weeks). A light breakfast on the day is acceptable. However for biopsies done in Radiology, the patient is requested to fast from overnight, as parenteral sedation is often required.
5. FBC, APPT, INR, EUC within 2 weeks of the planned procedure date and while off anticoagulants/antiplatelet agents for the required period should be available
6. A copy of the ‘Renal Biopsy - Patient information’ sheet to is to be sent to the patient’s address or provided to patient at the clinic
7. For patients who are planned for overnight admission (as determined before hand by the treating team), a RFA form should be completed and faxed to the Admissions office.

B. Arranging an urgent renal biopsy

1. Contact the renal advanced trainee/registrar who is in charge of renal biopsies during the relevant term, advising of the urgent nature of the biopsy.
2. The renal registrar may be able to negotiate to release an ACU bed or arrange admission in the ward for the biopsy to happen. A completed RFA form should be sent to the admissions office (for same day admissions, Bed manager should be contacted)
3. Reversal of anticoagulation should be considered if indicated