

# Loading of Additives to Peritoneal Dialysis fluid Assessment form

**Limitations for Practice:** Registered Nurse  
Clinical Nurse Specialist  
Clinical Nurse Consultant

**Objective:** To competently load additives to peritoneal dialysis (PD) fluid in a sterile environment.

**Background:**

1. New and novice staff with limited experience in renal procedures are required to practice two or more times prior to competency assessment (simulation can be used).
2. The 4S CNE can determine the number of practice sessions required prior to competency assessment.
3. Experienced ward PD staff can assist practice sessions by observing techniques prior to actual assessment.
4. Experienced ward staff can move straight to assessment if previous competence in the task has been deemed.
5. Novice staff should continue to practice until the PD technique is safe and satisfactory.

**Note:**

1. Keep the original copy of your completed PD competency assessment for your record.
2. Forward a copy to the 4S CNE and PD unit.
3. The opportunity to perform a procedure on a patient may not always be possible and simulated procedures will be provided to ensure correct techniques can be observed.
4. Actual competency assessment should be completed on a patient and observed by the 4S CNE or PD champion. PD unit staff can also observe the assessment process.
5. Reassessment may occur in the event of protocol changed.

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Name: \_\_\_\_\_ Pay No: \_\_\_\_\_  
Print. Signature

**Please initial appropriate box**

Action	P1	P2	P3	P4	P5	C
1. Ascertains type of peritoneal dialysis and regimen						
2. Refers and follows the appropriate PD policy (i.e. APD or CAPD) to set-up						
3. Checks medication chart for intra-peritoneal (IP) additive/s order (Ensure IP additive is prepared and administered prior to PD fluid infusion)						
4. Refers to corresponding IP additive PD policy						
5. Checks necessary blood levels as indicated						
6. Refers to compatibility of additives PD policy (for multiple additives)						
7. Collects equipment and additive/s						
8. Counterchecks additive/s to medication chart with another RN						
9. Completes additive/s label						
10. Cleans trolley						
11. Performs small handwash						
12. Prepares additive/s as per PD policy and places on top of cleaned trolley						
13. Disinfects the PD fluid bung/s with alcohol swab for 1 minute						
14. Performs 1 minute handwash						
15. Uses different needle/s (21 G) to inject additive to the PD fluid bung/s						
16. Applies additive label to bag						
17. Continues with appropriate PD infusion procedure as per PD policy						
18. Signs for additive/s on medication chart with another RN						
19. Discards used equipment appropriately						
20. Documents procedure done and hands over to the next shift						

Practice 1 (P1) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_

Practice 2 (P2) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_

Practice 3 (P3) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_

Practice 4 (P4) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_

Practice 5 (P5) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_

Competent (C) Assessor's name & initial \_\_\_\_\_ Date \_\_\_\_\_